MARTINEAU GARDENS BOOKING FORM: Parties

Please read venue hire pamphlet 2018 first <http://www.martineau-gardens.org.uk/resources/>

Day Date of event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Morning: start: .................. Finish ................ **OR**  Afternoon: start ............ Finish ...............

*\** Name:

Address:

Telephone:

Email:

How many individuals do you expect? *(Please note parking restriction, see p4)*

What kind of event is it, and what kind of activities are planned?

**Please tick which session you are booking: Times include set up and clear up of your event**

*We have revised the time slots available to enable two bookings per day. Morning parties need to finish by 12.30pm (or earlier), afternoon parties start at 1.30pm (or later). Alternatively, you can book the whole day — see p4*

During our usual opening times: 10-4pm Monday to Saturday

 Option: A The Gardens only: half day £30 full day £60

 Option: B The Gardens and the Pavilion: half day £70 full day £140

 Outside of our usual opening times:

 Option: C The Gardens only £30 per hour

 Option: D The Gardens and the Pavilion £40 per hour

Use of the pavilion includes use of kitchen and crockery (no disposable plates please)

Optional extras - please circle if you would like book any of the following:

|  |  |  |
| --- | --- | --- |
| **Earth Oven** *see page* | Fuel £10 | Oven pre-light £30 |
| **Bonfire** | Fuel £10 | Fire Pre-set £10 |
| **Marquee** | We erect £100 | You erect with our supervisor’s help £50 |
| **Gazeboes** | We erect £20 each | You erect £10 each |
| **Activity Session** | £50 for one hour | Select: Pirate Adventure; Dinosaur Discovery; Stick Man Activity; Minibeast Safari |

**Please tick to confirm the following:**

 I have read & will take responsibility for implementing the advice contained within the Venue Hire Pamphlet. *\* Please note revised guidelines regarding party size / parking, as detailed on p4*

I have read and understood the Venue Hire leaflet: Including cancellation policy and damages

  Signed: Date:

**Please send this completed form to** **info@martineau-gardens.org.uk** **then call us on 0121 440 7430 to arrange payment. Your booking will be confirmed on receipt of both.**

**Martineau Gardens, 27 Priory Road, Edgbaston Birmingham B5 7UG**

For office use: Paid: .............................

Balance : ............................

Editable version of booking form in word ref. 13.2.2019

Download the Venue Hire Pamphlet 2018 via <http://www.martineau-gardens.org.uk/resources/>